



START WITH SUCCESS

TEST DESIGN CHECKLIST

Creating effective quizzes, tests and other formal assessments demands skill. Use this checklist each time you design a quiz or test to improve your ability to be effective with formal assessments.

- This test is worded accurately using proper grammar, spelling, punctuation and accurate word choices.
- This test avoids questions using multiple negatives in its wording.
- This test follows the concepts listed in my lesson plans for this material.
- There are multiple types of questions on this test.
- The directions are clear so that students know what to do and the point value of each item on the test.
- The test can be completed in the time allotted.
- There are questions on this test that require students to use higher-order thinking skills.
- The test questions begin with the simplest questions and progress to the more difficult items.
- The items on this test reflect different levels on Bloom's Taxonomy.
- There are no "trick" questions on the test.
- The test reflects the test-taking abilities of my students.
- The test offers options for students, if possible, to respond and relate what they know about the topic.